U.Va. ADVANCE Enhancement Fund Program -- Guidelines and Application

Apply Now – Deadline is: November 25, 2013

Goal of the Enhancement Fund Program:
To support the research and scholarship of individual STEM and SBE women faculty

Purpose, Eligibility, Award Amounts, and Intended Uses

➢ These enhancement funds are meant to support women STEM and SBE faculty in their career advancement. As data suggests that time to full rank may be longer for women compared to men tenured faculty in SBE departments, SBE faculty are especially encouraged to apply for resources to enhance their advancement from associate to full professor.

➢ Eligibility: All full time permanent STEM and SBE women faculty at U.Va. (i.e. women faculty members in the following departments: SEAS: Biomedical, Chemical, Civil and Environmental, Computer Science, Electrical and Computer, Engineering and Society, Material Science, Mechanical and Aerospace, Systems and Information; A&S: Anthropology, Astronomy, Biology, Chemistry, Economics, Environmental Sciences, Mathematics, Physics, Politics, Psychology, Sociology, Statistics.)

➢ Under-represented women faculty at any career stage and mid-career faculty who have been tenured associate professors for five or more years who would benefit from this support to complete projects in order to submit enhanced portfolios for tenure and promotion are strongly encouraged to apply. Senior women faculty members intending to complete legacy projects are also eligible.

➢ Funds Amounts: Funds up to $5,000 will be awarded for activities to support the applicant’s research, teaching, scholarship, and/or professional development.

➢ Faculty may apply for funds to, for example, launch interdisciplinary collaborations, bridge resources between grants, prepare portfolios for tenure or promotion, extend networks by travel to international conferences or visit collaborators, train for patent development, publications or grants proposals, pedagogical techniques or research programs. This program is designed with maximum flexibility and the selection committee will consider a variety of activities that meet the spirit of those described.

Competitive Review Process

➢ Applications will be peer reviewed. This process will be managed by the ADVANCE implementation team in consultation with the ADVANCE internal advisory board.
**Application Frequency & Communication**
- There will be two application periods each year for the remainder of the grant (through spring 2017).
- **Application announcements** will be posted on the U.Va. ADVANCE website.
- **An email announcement** will be sent to all STEM and SBE Chairs, Deans, Faculty, Internal Advisory Board Members, Allies and Partners, by the Implementation Team.

**Award Announcements**
- Awards will be announced within thirty days after the close of the application period.
- Recipients will be informed of their award through a congratulatory email with a copy to their Chair and/or Dean.
- Broad communications may include but not be limited to: an article in the Dean’s Newsletter or Chair’s departmental communications, an article in the U.Va. News and on the U.Va. ADVANCE website homepage, and other methods.

**How to Apply**
- **Part I:** Submit the entire application package as specified in one email using the subject line: “Enhancement Fund” to Pam Norris, pamela@virginia.edu. Complete application packets must include:
  1. A signed application
  2. CV
  3. List of current, pending, and past funding (to include project period, source, amount).
- **Part II:** Ask your Chair or Dean to submit a required letter of support using the subject line, “Enhancement Fund” by the application deadline to Pam Norris at pamela@virginia.edu.

**How is the Enhancement Program Funded**
Funds for tenured/tenure track faculty are provided as part of the U.Va. ADVANCE program funded by the National Science Foundation ADVANCE IT award #1209197. Funds to support tenure ineligible permanent full-time faculty have been generously provided by the Provost office.

**Goal of the U.Va. ADVANCE Program**
The goal of the National Science Foundation (NSF) ADVANCE Program is to increase the representation and advancement of women in academic science, technology, engineering and math (STEM) and social, behavioral and economic (SBE) science careers. U.Va ADVANCE aims to foster an empowered collaborative and participatory form of community that draws on the collective capacity of women faculty, their male colleagues and administrative leadership allies to identify and ameliorate the structural and cultural barriers to women’s full participation in academic STEM and SBE careers. The program is designed to increase the number of women, including African Americans, Latina, and Asian American women, on the faculty in the School of Engineering and Applied Sciences and in the science and social science departments in the School of Arts and Sciences. [http://www.advance.virginia.edu/overview.html](http://www.advance.virginia.edu/overview.html).
How Can I Ask Questions or Get More information on the Enhancement Fund?
Visit the U.Va. ADVANCE website homepage at http://www.advance.virginia.edu/overview.html for application and program guidelines. Still have question? Call Pam Norris at (434) 924-6295 or email pamela@virginia.edu.
U.Va. ADVANCE Enhancement Fund Application
For Women Faculty in STEM/SBE Disciplines
Application Deadline: November 25, 2013

Part 1: Applicant Information
Applicant Name

Title and Rank

Please indicate your status: Tenured Tenure Track General Faculty

Years at UVa Years in current rank/position

Other titles held at UVa

Department of Primary Appointment

U.Va. Email address Phone

Indicate the Chair or Dean who will submit the Letter of Support

Part 2: Applicant Statement
Attach additional pages if needed.

Enhancement Fund Amount Requested ($5,000 max): $

What activities do you propose to support with funds from your request? Why do you request this funding now?

What is it that you want to achieve from this program funding? Indicate what your expected outcomes will be (examples: foster interdisciplinary collaborations, develop a patent, develop a promotion or tenure portfolio, complete a legacy project, form a research collaboration, etc.)

How will you demonstrate that this funding will provide you with purposeful professional advancement?

Continued on page 2....
What time period will the funds cover? From _________ (start date) to _________ (end date)
Please attach any other information do you think is important to relay about your application.

Part 3: Requirements
This effort is a component of an NSF grant and it is necessary for us to report on the effectiveness of the program. Please know that any information provided on this form can be used for research purposes as we report on the applicant pool, along with the applicant demographics. In addition, if awarded funding you will be required:

- To provide report summaries, as requested annually or periodically, to the U.Va ADVANCE program on any Enhancement Fund supported outcomes or products such as: (1) subsequent grants proposed and awarded, (2) products of research such as publications, patents, presentations, or other results supported in part or in full by the enhancement fund, (3) recipients will be asked to reflect upon how their Enhancement Fund project or activities contributed to their professional goals and future promotion and/or tenure since the overall goal of the Enhancement Fund is to support STEM women faculty with career advancement. These report summaries will be used for NSF ADVANCE Reports, the U.Va. ADVANCE and University websites and other communications, to inform internal and external audiences. The summaries will highlight and feature the recipients and how the funding has supported the advancement of faculty women in STEM and SBE.
- To cite the use of the Enhancement Fund in: articles, publications, research, legacy projects, the development of P&T dossiers/portfolios, grant applications, awards received, presentations, patents, or other outcomes.
- To participate in the mandatory evaluation process as requested.

_________________________________________  ____________
Signature of the Applicant            Date

Part 4: Where to Submit the Application package and Where to Ask the Chair or Dean to Send Their Required Letter of Support:
Please send the complete application package by email with the subject line, “Enhancement Fund” and include these attachments: 1) signed/dated application form, 2) CV, and 3) list of current, pending, and past funding to Pam Norris at pamela@virginia.edu, or PO Box 400242, Thornton Hall, A110. The Letter of Support from the Chair or Dean should also be sent to Pam Norris with the subject line, “Enhancement Fund”.

U.Va. ADVANCE Enhancement Fund Program, November 25, 2013 Deadline